

# **Bylaws of the National Pan-Hellenic Council**

## **University of Michigan**

Updated April 2012

### **Article I- Organizational Planned Events**

#### **Section I: Founders' Day Clause**

The National Founders' day of each respective organization within the National Pan-Hellenic Council shall be reserved solely for said organization as it regards to programming/sponsorship, or public organizational activity of any kind (e.g. December 4<sup>th</sup> is solely reserved for Alpha Phi Alpha Fraternity Inc.). Each respective organization is also entitled to monopolizing one day additional to the National Founders' Day. However, this entitlement is restricting to within three calendar days of said Founders' Day before or after day. Other member chapters shall not host and/or have official advertisement for events on days reserved as National Founders' Days.

- A. Sponsorship includes hosting and/ or official advertisement

#### **Section II: Penalties for Violations of Founders' Day Clause:**

Should an active chapter within the NPHC violate the Founder's Day Clause, that active chapter shall be subject to a fine of up to \$500 and removal from the next NPHC sponsored step show. The fine shall be paid to the National Pan-Hellenic Council and the violated organization, with the split being 50-50. Failure to pay the fine, in a time period allotted by the judiciary committee, will result in suspension from the NPHC.

#### **Section III: Programming Calendar Submission Clause:**

All active chapters shall submit programming semester calendars to the NPHC Executive Board no later than two month prior to the first day of said semesters. For the spring and summer semester chapters are expected to submit a calendar by the 2nd Sunday of the spring semester. This will allow the E-board substantial time to mitigate any scheduling conflicts between active chapters in a positive way for all sides, which shall be done no later than one month prior to the first day of said semester. All scheduling conflicts will result in direct mediation by the NPHC E-board and the affected organizations. The agreed upon changes from the mediation must take place within two weeks of the decision.

Should an active chapter be late in their semester calendar submittal, said active chapter cannot and will not be protected by or have privilege to Article I of the NPHC Bylaws, with the exception of Section I and II. However, protection and privilege to the Article I can be reinstated via a 2/3 vote of the council.

- A. By the 1st day of classes for the academic year every chapter holding a date on the calendar that will not be used needs to notify the E-board so that other chapters may have the opportunity to hold an event on that day. Chapters should also alert the E-board no later than a month before the date of the event if they decide to not use that date. If chapters are found not following this protocol the disciplinary committee will consider it.

#### **Section IV: Exclusive Calendar Day Allotment Clause:**

All active chapters will be entitled to (5) calendar days throughout the academic year, which are to be submitted to the NPHC E-board with the submission of the following Fall semester calendar. These dates shall be nonconsecutive to each other. Active chapters will be notified of overlaps and conflicts of these days within (14) days of calendar submittal. Said overlaps and conflicts shall not be mediated by the NPHC E-board, but instead an agreement must be reached by the active chapters involved. Resolutions to conflicts and overlaps must be reported back to the E-board no later than (10) days of original notification. Should a resolution not be reached within that (10) day period, preference for said days shall be determined by the NPHC E-board. Notice of the E-board's decision will come no later than (4) calendar days from the end of the (10) day period.

#### **Section V: Penalties for Violations of Sections III and IV Policies Clause:**

Should an active chapter within the NPHC that has not followed the above outlined protocol of planned events proceed in violation of said protocol (e.g. set up a program on an overlapped day despite not submitting a calendar on time), that organization shall be fined up to \$250, paid to the National Pan-Hellenic Council. Failure to pay the fine, in a time period allotted by the Judiciary Committee will result in suspension from the NPHC.

### **Article II National Pan-Hellenic Council Community Service Events**

#### **Section I: Description**

Responsibility for all National Pan-Hellenic Community Service Events will fall under the jurisdiction of the Community Service Committee. The committee will be headed by a chair. The chair will organize a minimum of (1) community service event per month.

#### **Section II: Community Service Attendance**

Attendance policy for these events is as follows: Active chapters (5) or larger must have at least two representatives present, while chapters of four (4) or less must have at least one representative present at all community service events in each semester. Failure to comply with 75% of attendance will result in an organizational fine, up to \$100.

### **Section III: Interaction**

Each active chapter, in addition to National Pan-Hellenic Council community service events, shall be responsible for working with at least (2) active chapters per academic year, in the form of a fundraiser, community service program, social program (non-party), or community activism.

## **Article III Finances**

### **Section I: SOAS**

The National Pan-Hellenic Council will maintain a checking account in the Student Organization Account Services office, under the organization's name, to hold all funds received by National Pan-Hellenic Council.

### **Section II: Dues**

At the start of each semester the NPHC Executive Board shall set the dues to be approved by a majority vote of the council at the first meeting of the semester. Each active chapter shall pay said dues as an active member per capita fee to the National Pan-Hellenic Council. These dues will be collected in the Fall and Winter semesters at a date determined by the treasurer. Until the payment of membership dues, no organization can be recognized as an active chapter of the National Pan-Hellenic Council

## **Article IV: Disciplinary Agreement**

### **Section I: Agreement**

All organizations that are a part of the NPHC are subject to all rules, fines, dues, and punishments set up by the National Pan-Hellenic Council. Further, as members of the University of Michigan Greek Community, National Pan-Hellenic Council members agree to adhere to the rules, judicial processes, and requirements of the Greek Activities Review Panel and the Hazing Task Force. Furthermore, as members of the University of Michigan Chapter of the National Pan-Hellenic Council, active chapters will comply with National organizational policies deeming member organizations as non-hazing organizations. There will be at least 4 representatives that will be members of GARP, HTF and Disciplinary Committee headed by Parliamentarian.

### **Section II: Greek Activities Review Panel**

- A. The Greek Activities Review Panel shall have jurisdiction over causes referred to them by the N.P.H.C. General Council, member organizations, or individual members, involving an organization's violation of guidelines and rules delineated by the Constitution and Bylaws of the N.P.H.C. Further, the National Pan-Hellenic Council may refer an organization to the Greek Activities Review Panel, for failure to comply with fines, due payment, and or other specific conduct violations determined by the N.P.H.C. (for

example: Step Show Conduct Violations). Further, an organization under sanctions from the N.P.H.C. may appeal an N.P.H.C. decision to G.A.R.P.

- B. G.A.R.P. will be co-chaired by the NPHC Executive Vice President who will serve as one of the four Chief Justices.
- C. In the case that a conflict of interest exists for the NPHC Chief Justice, or the hearing requires the testimony of the Chief Justice as a witness, the active NPHC Justices must select among themselves a member to serve as acting Chief Justice, until the completion of said hearing.
- D. The NPHC Legislative Body will elect a maximum of eight (8) and a minimum of four (4) active members to serve on GARP at the second NPHC meeting of the calendar year.
- E. No more than two (2) members per chapter may serve at the same time on the Board. This does not include the Executive Vice President.
- F. Vacancies and Removal: In the case where a Justice is no longer able to fulfill his/her duties and must vacate their position, the President may elect someone to fill the vacated seat, or leave the position unfilled. If a Justice fails to complete his/her duties to the satisfaction of the Executive Board, General Council, and/or G.A.R.P. membership, the Council may follow the same procedures of officer impeachment to remove a Justice.
- G. All further procedures and specifics of G.A.R.P. are defined in the G.A.R.P. Bylaws.

### **Section III: Hazing Task Force**

- A. The NPHC Parliamentarian will serve as a NPHC liaison to the Hazing Task Force.
- B. A maximum of four (4) and a minimum of two (2) active NPHC members will be appointed to the Hazing Task Force by the current NPHC Parliamentarian at the end of the Fall semester.
- C. The term of office will last until the end of the next calendar year.
- D. The HTF will handle complaints of hazing regarding the four Greek councils.
- E. The procedures for the HTF are defined in the Greek Community Policy Regarding Hazing.

### **Article V: Attendance**

Attendance requirements for active chapters of the National Pan-Hellenic Council are as follows: In order for an activity to be considered mandatory, the chair should bring the proposal before the general body for a vote. Each active chapter must attend activities that are deemed mandatory by the vote. Failures to attend mandatory events are punishable by fines, up to \$100. Failure to pay fines in the time allotted by the Judiciary committee will result in suspension from the NPHC.

### **Article VI: Fines**

- A. Failure to pay fines in the time period allotted by the Judiciary Committee will result in suspension until fines are paid.

## **Article VII: Representation**

A nationally-recognized chapter with no undergraduate members can be represented on the council by the designated graduate advisor of the chapter. The advisor may pay dues, vote, and actively participate in all NPHC functions. The advisor's presence will not, however, the attendance policies will not apply.

## **Article VIII: National Pan-Hellenic Council Committees**

### **Section I: Fundraising Committee**

- A. The Fundraising Committee shall be responsible for general fundraising duties of the Council.
  - i. Composition - The Fundraising Committee will consist of a minimum of (4) appointed active member of active chapters of the University of Michigan Chapter of the NPHC.
  - ii. Responsibilities - The Fundraising Committee will be responsible for at least (2) fundraising projects per academic year other than the NPHC Icebreakers or step shows.
  - iii. Fundraising Co- Chairs - The Community Service Chair will be an elected position not on the Executive Board. The Fundraising Co- Chairs will be responsible for organizing committee meetings and reporting the results bi-weekly at NPHC meetings. The Chair is also responsible for attending Executive Board Meetings.

### **Section II: Community Service Committee**

- A. The Community Service Committee will be responsible for all service projects organized by NPHC
  - i. Composition - The Community Service Committee will consist of a minimum of (4) appointed active member of active chapters of the University of Michigan Chapter of the NPHC.
  - ii. Responsibilities - The Community Service Committee will be responsible for organizing a minimum of (1) community service event per month.
  - iii. Community Service Committee Chair - The Community Service Chair will be an elected position not on the Executive Board. The Service Project Committee Chair will be responsible for organizing committee meetings and reporting the results bi-weekly at NPHC meetings. The Chair is also responsible for attending Executive Board Meetings.

### **Section III: Publicity Committee**

- A. The Publicity Committee will be responsible for all publications provided for promoting the NPHC in any manner.
  - i. Composition - The Publicity Committee will consist of a minimum of (4) appointed active member of active chapters of the University of Michigan Chapter of the NPHC.
  - ii. Responsibilities - The Publicity Committee will be responsible for the website, flyers and any promotional materials for NPHC.
  - iii. Publicity Committee Chair - The Publicity Chair will be an elected position not on the Executive Board. The Publicity Committee Chair will be responsible for organizing committee meetings and reporting the results at NPHC meetings. The Chair is also responsible for attending Executive Board Meetings.